

COMPANY REGISTRATION REQUIREMENTS



To complete the company's registration the ORIGINAL and a copy of listed below documents are required.

N.V. (NAAMELOZE VENOTSCHAP), B.V. (Private Limited Company), FOUNDATION or ASSOCIATION:

1. Chamber Of Commerce Excerpt (not older than 6 months);
2. Inspectorate Of Taxes statement that includes the Crib-Number;
3. Articles of Incorporation; (obtainable from the Notary)
4. Copy of your valid Sint Maarten identification card or passport of the director(s) or board members that is stated on the Chamber of Commerce excerpt;
5. The first Employee's Mutation form including copies of the employee's valid passport or valid Sint Maarten identification card;
6. If someone else is representing the company the original authorization letter is required that states the following:
 - Letter indicating person(s) name who is the authorized signatory;
 - The level of authority. (include a copy of the authorized person(s) valid passport or Sint Maarten identification card, telephone and/or mobile number);
 - Company address, email, telephone number and mobile number.

SOLE-PROPRIETORSHIP (EENMANZAAK)

1. Chamber Of Commerce Excerpt (not older than 6 months);
2. Inspectorate Of Taxes statement that includes the Crib-Number;
3. Copy of your valid Sint Maarten identification card or passport of the owner;
4. The first Employee's Mutation form including copies of the employee's valid passport or valid Sint Maarten identification card;
5. If someone else is representing the company the original authorization letter is required that states the following:
 - Letter indicating person(s) name who is the authorized signatory;
 - The level of authority. (include a copy of the authorized person(s) valid passport or Sint Maarten identification card, telephone and/or mobile number);
 - Company address, email, telephone number and mobile number;
6. If owner and/or dependent family members are in possession of a valid Sickness Insurance card please also bring this to the appointment.

For more information on company registration and employer F.A.Q.'s visit www.szv.sx.
If you have additional questions please contact us by e-mail via info@szv.sx or
call +1721 546-6782.